



SafeLink Alberta (formerly HIV Community Link) is an organization delivering services throughout Southern Alberta. As a non-profit organization, we work to reduce the harms associated with sexual activity and substance use. We serve and advocate for priority populations by offering low-barrier, non-judgemental, and informed programs and services. We offer a fun and energetic environment that provide opportunities for you to utilize your talents and develop new skills.

Lead, Outreach & Peer Support

At SafeLink Alberta, we have a clear vision: to be the place where a diverse mix of talented people want to come, stay and do their best work. SafeLink Alberta's dedication to promoting diversity, multiculturalism, and inclusion is clearly reflected in all that we do. Diversity is more than a commitment at SafeLink Alberta - it is the foundation of what we do. We are fully focused on equality and believe deeply in diversity of race, gender, sexual orientation, religion, ethnicity, national origin, and any other difference that makes us all unique.

Reporting to the Manager, Calgary Support Services, the Lead, Outreach & Peer Support is responsible for overseeing the daily operations of the Outreach and Peer Support teams. Working from a harm reduction and human rights-based philosophy, this position supports the Harm Reduction Outreach and Peer Support Workers in providing system navigation, advocacy, education, emotional support, and linkage to health and wellness resources relevant to the client. The Lead also implements, coordinates, evaluates, and supervises Harm Reduction Outreach and Peer Support Programs and Workers, including People with Lived/Living experience (PWLLE), who operate both in SafeLink Alberta's drop-in centre and in community-based outreach settings.

This is a full time position (35 hours a week), based out of the SafeLink Alberta operational site in Calgary, Alberta. However, services may also include rural communities in the Calgary Alberta health zone. While hours of operation are generally Monday to Friday 8:00am to 4:00pm, flexibility to conduct outreach events, attend community events, and meetings during evenings and weekends will be necessary.

Key Responsibilities

Leadership and Staff Supervision

- Support the Manager, Calgary Support Services in ongoing development of the Outreach and Peer Support team.
- Provide leadership and support to the Harm Reduction Outreach and Peer Support workers through direct daily supervision, coaching, scheduling, and participating in weekly supervision meetings and regular employee engagement reviews.
- Review, approve, and monitor timesheets for direct reports.

Program Development and Delivery

- Coordinate and/or deliver ongoing training and capacity building of Harm Reduction Outreach and Peer Support Workers.
- Continue the development, implementation, and evaluation to continuously improve the Peer Program.
- Incorporate evidence-based and promising practices into service delivery.
- Engage people with lived experience in the continued program development.
- With the support of the Manager and in collaboration with team members, facilitate case discussions to support knowledge development and client-centered care.

- Understand and communicate key agency positions and values in a professional and situation-appropriate manner.
- Co-Facilitate positive peer group discussions with a group of diverse participants, as needed.
- Maintain and enhance knowledge of emerging information, laws, and trends regarding HIV and other STBBIs, sex work, and substance use, through ongoing, self-directed learning.

Outreach and Community Engagement

- Schedule and coordinate all drop in and community-based outreach activities.
- Coordinate and facilitate distribution of safer substance use and safer sex supplies, including ordering, inventory, and partner distribution.
- In collaboration with the Manager, develop and maintain inter-agency collaborative relationships with community partners to enhance service delivery and outreach to program target populations. Organize and chair the Calgary Outreach Collective.

Evaluation & Administration

- Ensure program accountabilities by maintaining program statistics and service delivery outcome evaluation information as per data collection and reporting requirements.
- Participate in ongoing program evaluation and reporting processes as required.
- Participate as a collaborative and supportive team member of the Calgary Support Services team.
- Participate in agency events and activities.
- Comply with agency policies and procedures, including but not limited to maintaining confidentiality of participants and business operations in accordance with SafeLink procedures and policies.

Qualifications/ Key Competencies

- Bachelor's Degree in Social Work, Psychology, or a related field. Minimum of two years direct work experience in a front-line or client-focused support setting. Equivalent combinations of experience and education may be considered.
- Current registration with relevant professional body as applicable.
- Supervisory experience an asset.
- Proficiency in public speaking and presenting educational workshops an asset.
- Experience in client support, program development, and community collaboration required.
- Foundational knowledge of, and theoretical orientation to, intersectionality, trauma-informed, and anti-oppressive practice frameworks.
- Demonstrated cultural awareness and responsiveness in working across diverse populations.
- Thorough knowledge of local social service programs and community resources.
- Knowledge of HIV and other STBBI prevention, testing, and treatment, gender and sexual diversities, sex work, and related issues and substance use.
- High ethical standards and professionalism, with a demonstrated ability to adhere to strict confidentiality practices.
- Non-Violent Crisis Intervention, Suicide Intervention (ASIST) and current First Aid/CPR certification an asset.
- Group facilitation training an asset.
- Provision of a criminal security check with vulnerable sector search every three years. A positive criminal record check will not necessarily preclude a candidate from being hired. Decisions will be made on an individual basis and all information will be kept confidential.
- Successful candidates may be required to show proof of COVID-19 vaccination prior to their start date.

Compensation

The salary range for this position is \$49,418 - \$57,221

SafeLink Alberta offers a comprehensive health and dental benefits package, including access to EAP services and an RRSP matching program. Employees start at 3 weeks' vacation per year, plus a complimentary week off between Christmas and New Year's, and receive additional days off including personal days, sick days, and birthday.

Application Details

We especially encourage applications from communities that are under-represented among our staff, such as people living with HIV, visible minorities, those with lived/living experience, and persons with culturally diverse backgrounds. We value your lived experience, and we encourage you to self-identify in your application should you feel comfortable doing so.

This position will remain open until suitable candidates are found. Please send your cover letter, resume, and any other relevant material to support your application via email to human.resources@safelinkalberta.ca quoting job reference **SLA – 172**.

You must be available for in-person/online interviews. No phone calls please. We thank all applicants for their interest; however only those selected for an interview will be contacted.